

# Agenda for APC Meeting

Wednesday, November 4, 2015

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific.

Minute taker: Kim Plante

Attended:	Absent:
Marie Stark (Chair)	Kim Knox Lawrence
Kim Plante	Debbie Meise (IFTA)
Kasia Panczyszyn	Kate Kennedy
Glenn Boyette	Cindy Swanson (Vice Chair)
Karen Smith	Tim Nehring
Belinda MacKinnon	
Miranda Schober	
Belinda MacKinnon	
Tammy (IFTA)	
Cindy Arnold (Board Liaison)	
Trent Knoles (Board Liaison)	

- Approval of the minutes for October. Once approved, Karen will send to IFTA Inc. for posting.

Approval of minutes Miranda motioned, Kim Plante seconded, everyone approved.

- Discuss the workshop and how everyone feels it went.

Karen thought it was great, they liked the format. Miranda was disappointed in the food. What did the registration fee pay for? Marie will check, but reminded everyone the food was sponsored by one of the vendors. Belinda thought it was very informant maybe the room is too big. She liked smaller groups with concurrent sessions. It seems people were maybe not paying attention or on their phones and looking around in the larger room. It was discussed with the variety of expertise in the audience it may be hard to divide. Marie thinks the round tables foster more side conversations than classroom style.

The planning committee is going to be a little smaller this year with 3 from each committee – APC, LEC and IRP education, and 1 from industry, Debbie from IFTA, Ken from IRP, and Claudia from IRP who will lead the venue planning. Marie, Cindy S. and Claudia will be talking to Renee who has been the materials coordinator for two years to get her ideas for a smooth transition for her successor. A preplanning group talked about what works and the possibility of each committee reviewing their own stuff, gathering all of their presentations and making needed edits. The Planning Committee would then bring in the materials coordinator to gather all the presentations from the 3 committees and have them ready for the workshop.

- Kasia is now on the workshop planning committee for the 2016 workshop with Marie and Cindy S.

- 2015 Ballots:

They are out for comment. Try to get your jurisdiction to look at them and enter comments online to support them or not.

- Discuss Possible Workshop Topics

If anyone has any presentation topics they can e-mail them to Marie. The topics can be for IFTA or IRP.

Kasia suggested electronic credentials for a topic and maybe a demonstration of the application that looks at CVIEW . Karen could ask staff to provide a demo of Iowa's CVIEW.

Cindy A said make sure we have Wi-Fi for the conference room.

Glenn suggested maybe industry can show us what the company has to do for equipment and driver safety. What has to be done before the truck leaves the lot and what classes the driver has to take?

Belinda suggested a bigger presentation on dyed fuel. Possibly send out a survey to all jurisdictions to see what they do to enforce the dyed fuel. Marie said it would be interesting to know how easy it is to buy dyed fuel in different jurisdictions.

Possible ballots:

A subcommittee was created to look at the issue that came up at the workshop regarding displaying IFTA decals prior to December 1<sup>st</sup>. The sub-committee will come up with Pros and Cons. Karen will lead, Kim P. and Miranda volunteered to be a part of the sub-committee. Karen will send out emails and set up calls. They will give an update at the next APC meeting.

Other Business:

Cindy A. has another possible ballot regarding all documents transmitted between jurisdictions need to be transmitted in English. Another subcommittee was established with Glenn as the lead, Kim P., and Marie is going to see if Kate will volunteer.

- Next meeting: December 9, 2015